

## OSGeo Sri Lanka Chapter

### MINUTES - 02

<b>Date</b>	15 <sup>th</sup> November 2017
<b>Time</b>	16.30 (Sri Lankan time)
<b>Venue</b>	Dept. of T&CP, University of Moratuwa, Sri Lanka
<b>Attendees</b>	Mr. W.K.K.CHATHURANGA(UoM) Ms.Nimalika FERNANDO Mr. Malika GUNAWARDHENA(MINISTRY OF MEGAPOLIS) Dr. Amila JAYASINGHE(UoM) Ms. G.G.M.P.KARUNARATHNE(UN-HABITAT) Ms.H.H.K.R.NAYOMI(UoM) Mr. S.W.Malith SENEVIRATHNE (UoM) Mr. P.K.Susantha UDAYA(HOMELANDS Pvt Ltd) Prof. Sirimevan WAIDYASEKARA(ICT4Life) Mr. Ajith KARUNARATHNE (SL Customs) Mr. Sadeepa SEPALA (Zebra Technologies) Mr. Isuru BIYANWALA (UDA) Mr. Lakshan DISSANAYAKE (UDA) Ms. Nadeeka AMARASINGHE (Mahaweli Authority) Mr. S.JAYAPRAKASH (NBRO) Mr. Anuruddha VIJEKUMARA (NBRO) Mr. Lasantha BANDARA (UDA)
<b>Excused</b>	Dr. G.M.W.L GUNAWARDHENA(UoM) Dr. Pradeep KALANSOORIYA(KDU) Dr. Rangajeewa RATNAYAKE(UoM)

<b>Matters arising from the previous minutes</b>	<b>Suggested Person</b>
<p>1. Committee members</p> <p>1.1. Decided to include Dr.Yann and Prof.Maxi to the advisory board and decided to omit Mr.Kolitha from the committee members Accordingly , following members are confirmed for the committee and the advisory board</p> <p>Committee Members Mr. Ajith Karunaratne –OSM Specialist working at Sri Lanka Customs Mr. Thambirajah Sunthararajah - Center For Information Resources Management Eastern Province Mr. Aruna Bandara – Representing Institute of Town Planners Sri Lanka. (ITPSL) Mr. Malinga Pabasara – OSM Specialist/ ASIAN DISASTER PREPAREDNESS CENTER Mr. Niroshan Sanjaya Mr. Suthakaran Sundaralingam - ST Consultant at World Bank Group Ms. Maheshika Karunaratne – OSM Specialist working at UN-HABITAT</p> <p>Advisory board Prof. Venkatesh Raghavan -President, OSGeo, Jeff McKenna - President Emeritus of OSGeo Prof Massimiliano Cannata - University of Applied Sciences and Arts of Southern Switzerland (SUPSI), Switzerland Dr. Yann Chemin - Former,Vis. Professor, University of Moratuwa &amp; Researcher, IWMI founding adviser to OSGeo community of Sri Lanka Prof. P.K.S. Mahanama – University of Moratuwa</p>	<p>Ms. Nimalika Fernando</p> <p>Ms. Nimalika Fernando &amp; Prof. Sirimevan Waidyasekara</p> <p>Mr. Malika</p> <p>Ms. Nimalika Fernando</p> <p>Dr. Amila Jayasinghe</p>

<p>Dr. Jagath Gunathilaka, University of Peradeniya Mr. Sundaramoorthy Sivanantharajah - Survey Department of Sri Lanka Prof. Sirimewan Waidyasekara – Former faculty member SLIT &amp; SAITM</p> <p>1.2. Suggested the need of filtering the Committee Members based on their contributions and allow members from diverse backgrounds. 1.3. Emphasized the need to having a person representing software development domain and interested in geo-informatics also as a Committee Member</p> <p>2. Sri Lanka chapter logo 2.1. Decided the logo with lion as the logo of the OSGeo-Sri Lanka logo 2.2. Decided to replace FOSS4G name with OSGeo from the logo <i>Responsibility: Ms. Nimalika Fernando</i></p>	
<p><b>New matters</b></p>	<p><b>Suggested Person</b></p>
<p>1. Decided to use “OSGeo – Sri Lanka” instead of “OSGeo-LK”</p> <p>2. Emphasized the need of considering FOSS4G matters from next meeting onwards</p> <p>3. Membership</p> <p>3.1. Decided to offer memberships for free for all the members. It may alter if considering institute memberships.</p> <p>3.2. Members can request from others to be a member of the institute.</p> <p>3.3. It was decided to offer “Membership” with anyone registering with the chapter</p> <p>3.4. Based on the information regarding other chapters and OSGeo membership criteria, it is proposed to have a three level membership. It is decided that the document containing examples of membership possibilities would be circulated and will finalized the options after obtaining suggestions.</p> <p>3.5. Suggested to offer “Participant Level Membership” for students, if they are interested in open source technologies.</p> <p>3.6. Decided to offer “Full Memberships” instead of “Charter Memberships”</p> <p>3.7. Decided to nominate a special subcommittee to make decisions on offering “Full Memberships”</p> <p>3.8. Any member with a strong background in open source technologies nominated by 2 members of the chapter and approved by the special committee and the committee members will be offered the “Full Membership”.</p> <p>3.9. Decided not to wait until an Annual General Meeting (AGM) to offer a “Full membership”.</p>	<p>Ms. Nimalika Fernando &amp; Dr. Amila Jayasinghe</p> <p>Ms. Nimalika Fernando</p> <p>Ms. Nimalika Fernando</p> <p>Dr. Amila Jayasinghe</p> <p>Dr. Amila</p> <p>Dr. Amila Jayasinghe</p> <p>Ms. Nimalika Fernando &amp; Dr. Amila Jayasinghe</p> <p>Dr. Amila Jayasinghe and Mr. Malika</p> <p>Mr.Malika</p>

<p>3.10. Decided to inform government institutions about the OSGeo – Sri Lanka and expand the awareness.</p> <p>3.10 Decided to create a list of institutes which can be contacted for promoting OSGeo activities</p> <p>4. Mission, objectives and the content of the wiki page</p> <p>4.1. Decided to complete Mission Statement and Objectives and membership definition of the OSGeo-Sri Lanka by the third meeting.</p> <p>4.2. It is suggested that the documents discussed regarding mission statement and membership matters would be circulated among the group and everyone would give their comments online so before the next meeting these can be finalized.</p> <p>5. Website, social media and official email</p> <p>5.1 Nominated below nominees to update the wiki, create and update website and the social media about OSGeo-Sri Lanka.</p> <p>Website – From SLIIT (Res: Ms. Nimalika &amp; Mr. Malinga) Facebook - Dr. Amila Whatsapp &amp; Viber – Mr. Ajith</p> <p>Emphasized the names of all websites and media should be “OSGeo-Sri Lanka”.</p> <p>It is suggested that a new domain to be obtained in LK domain or need to check the possibility of requesting a sub domain from the OSGeo main domain</p> <p>Emphasized the need of having a common Google drive space for all the members, created based on Osgeo Sri Lanka chapter gmail account so the contents can be shared easily.</p> <p>Decided to create a new email ID under the name “OSGeo – Sri Lanka”</p> <p>Mailing list</p> <p>The view of the participant is sought and then decided to consider Sri Lanka mailing list for future communications. Everyone agreed on this matter. Dr.Amaila and prof. Waidyasekara suggested better to keep the old list as it was anyway existed. It is decided to add all the admins of the OSGeo-LK mailing list as admins of the “Sri Lanka” mailing list</p>	<p>Dr. Amila Jayasinghe</p> <p>Ms. Nimalika Fernando</p> <p>Dr. Amila Jayasinghe / Mr. Susantha</p> <p>Dr. Amila Jayasinghe &amp; Ms. Nimalika Fernando</p> <p>Dr. Amila Jayasinghe</p> <p>Ms. Nimalika Fernando</p> <p>Ms. Nimalika Fernando</p>
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<b>Tasks required the immediate attention</b>
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| <ol style="list-style-type: none"><li>1. Finalizing the logo for FOSS4G Asia 2018</li><li>2. Inform the nominees officially and get acceptance</li><li>3. Take steps to create the OSGeo Sri Lanka chapter website, facebook page, Viber and Whatsapp accounts</li><li>4. <b>Finalizing the Mission Statement, Objectives and membership criteria</b></li></ol> |
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**Reported by: H.H.K.R.Nayomi (Secretary – OSGeo-Sri Lanka) (28-11-2017)**